**Classrooms to Careers in   
Business Administration**

**Are you interested in**:

* Leading and motivating people
* Teamwork
* Organizing tasks
* Setting goals
* Planning projects
* Running your own business

Business Administration majors learn how to manage people and accomplish strategic objectives in an organizational setting. The term “administration” is often a substitute for “management,” however the curriculum of a business administration major is typically much broader. To move into a career where you are responsible for people, projects, and resources, you need to have strong knowledge of business and a solid understanding of how organizations function as systems.   
  
Business administration students take courses which expose them to all of the functional areas of business and management, including economics, accounting, finance, marketing, operations, organizational behavior, and strategy. The business administration major is good preparation for a wide range of careers, especially those in general business management. Many students combine the business administration major with specialized study in target area which prepares them for careers in marketing, finance, international business, human resources management, or accounting.

**Types of jobs:**

* production manager
* sales manager
* hospitality manager
* budget analyst
* purchasing agent
* office manager
* business owners

**Or attend graduate school for:**

* Masters in Business Administration
* law school
* graduate programs in public policy, and health care administration.

**Options for the major**

* BS in Business Administration
* All majors are required to complete a professional internship with responsibilities connected directly to business administration.

Students wanting to expand their knowledge and skills might consider adding:

* Concentration or minor in accounting, economics, finance, international business, human resources management, or marketing
* Add a minor or additional courses in technology or statistics—analytical skills will make you more competitive in the job market
* Other opportunities for experiential learning including leadership roles in student organizations which provide experience managing people, projects, or resources

**Career Outlook –** The career outlook for business administration majors depends largely on the field or industry entered. In general, however, business administration majors are typically very successful in finding employment straight out of college.

Sales Management, http://www.bls.gov/ooh/management/sales-managers.htm

Finance Management, http://www.bls.gov/ooh/management/financial-managers.htm

Human Resources Management, http://www.bls.gov/ooh/management/human-resources-managers.htm

Hospitality Management, http://www.bls.gov/ooh/management/lodging-managers.htm

Health Care Administration, http://www.bls.gov/ooh/management/medical-and-health-services-managers.htm

Marketing Management, http://www.bls.gov/ooh/management/advertising-promotions-and-marketing-managers.htm

* The business administration major prepares students for work in corporations large and small, for federal, state, or local government offices, or in non-profit organizations. The knowledge and skills acquired by a business major are highly valued and transfer into virtually any setting.
* Business majors can apply to the Meredith MBA “Early Career Entry” program and finish their MBA in just one additional year. Having the graduate degree in hand when entering the job market can be a great advantage and help jump start your career progression.